

**IBN HALDUN UNIVERSITY  
DIRECTIVE FOR GRADUATE SCHOLARSHIPS**

**SECTION ONE**

**Purpose, Scope and Definitions**

**Purpose**

**ARTICLE 1** - (1) The purpose of this directive is to determine the procedures and principles regarding the application and evaluation criteria and scholarship statutes of the graduate students who will be admitted to Ibn Haldun University on scholarship.

**Scope**

**ARTICLE 2** - (1) This directive covers the regulations regarding the scholarships for students of graduate programs with theses at the graduate schools affiliated to Ibn Haldun University. Rules for scholarships and discounts for non-thesis programs require the related program's opinion, Graduate School's decision and the approval of Presidency.

**Definitions**

**ARTICLE 3** - (1) The terms used in this Directive shall bear the following meanings

- a) Scholarship: Exemption from tuition fee, monthly living allowance payment which can be provided according to the statutes defined in Article 4 and support for housing in "Student Guest Houses" within the body of the university,
- b) Graduate School: Graduate schools to which Master's and PhD programs offered by Ibn Haldun University are affiliated,
- c) Graduate School Board: The relevant graduate school board within Ibn Haldun University,
- d) Graduate School Administrative Board: The relevant graduate school administration board within Ibn Haldun University,
- e) Graduate student: Students attending Master's and PhD programs offered by Ibn Haldun University,
- f) Board of Trustees: The Board of Trustees of Ibn Haldun University,
- g) Program Coordinatorship: Coordinatorship to which graduate programs offered by Ibn Haldun University are affiliated,
- h) President: President of Ibn Haldun University,
- i) Presidency: Presidency of Ibn Haldun University,
- j) University: Ibn Haldun University.

**SECTION TWO**

**Scholarship Statutes, Quotas, Application Requirements and Procedures**

**Scholarship Statutes**

**ARTICLE 4 –**

(1) The scholarship statuses are as follows:

- a) Ibn Haldun Merit Based Scholarship: This is the scholarship status benefited by the number of students announced by the Presidency who fulfill the requirements of the second paragraph of Article 6 of this directive. It includes one of the options of monthly living allowance payment or partial living allowance payment along with support for housing. However, the amount of the living allowance in both options shall be calculated as 50 percent more of the amount foreseen by the full scholarship status defined in item (b) of this Article.
- b) Full Scholarship: It includes one of the options of monthly living allowance payment or partial living allowance payment along with support for housing.
- c) Tuition Waiver: Includes full or partial exemption from tuition fees.
- d) Partner Institution Scholarship: The scholarship status provided by the agreement for the staff of the institutions and organizations that the university has contracted with. Project

Scholarship: The scholarship status offered to those who are working in outsourced projects carried out at the University.

e) Staff Scholarship: The scholarship which is offered to the university staff and their first degree relatives.

(2) According to this directive, all students who registered in programs with Ibn Haldun Merit Based Scholarship or Full Scholarship are exempted from the tuition fees.

### **Determination and Announcement of Quotas**

**ARTICLE 5** – (1) The quota of graduate students with full scholarship and tuition waiver shall be determined by the recommendation of the Program Coordinatorship, decisions of the Graduate School Board and the Senate and the approval of the Board of Trustees, taking into consideration the researches and educational activities carried out at the University. The quotas that have been approved in this way are cap quotas for the academic year concerned and new students can be admitted within the vacant quotas of full scholarship and tuition waiver at any semester.

(2) No semester quota is determined for the statutes of staff, partner institution and project scholarships. Applications made for these statutes shall be assessed by the relevant graduate school and the admission of the eligible applicants to the program shall be finalized by the recommendation of the Graduate School Administrative Board, the opinion of the president and the approval of the Board of Trustees.

(3) Scholarship programs, student application requirements and procedures and application dates are announced by the graduate school.

### **Scholarship Requirements for Master Program Applications**

**ARTICLE 6** - (1) In order to qualify for **full scholarship or full exemption from tuition fee** in graduate programs, applicants must meet the following requirements:

a) The Grade Point Average of the undergraduate diploma is at least 2,70 / 4,00 or the student is ranked at first 10 percent in graduation success rating,

b) At least 70 standard points must be scored in Academic Personnel and Postgraduate Education Entrance Exam (ALES) made by the Center for Assessment, Selection and Placement (ÖSYM) in the score type of the program applied or equivalent GRE or GMAT score; if international applicants do not have GRE or GMAT score, they must have Scientific Evaluation Exam score that is required by the program applied,

c) At least 70 (55 for Turkish programs and 30% English programs) out of 100 points must be obtained from the Foreign Language Exam (YDS), the Council of Higher Education Foreign Language Exam (YÖKDİL) or the proficiency exam that the university applies, or the equivalent scores from internationally recognized tests such as TOEFL-IBT.

d) Provided that the applicants comply with the subparagraph (a) in the first paragraph but fail to comply with the conditions in subparagraphs (b) and (c) together, having a weighted grade average of 75 at least, out of 100, calculated by the sum of 25 percent of the undergraduate diploma Grade Point Average, 25 percent of the foreign language score and 50 percent of the ALES score provided that at least 70 standard points are received from the score type of the program applied.

e) When the weighted grade point average is being calculated, YÖK's (the Council of Higher Education) table of "Equivalents of the 4-point grading system in the 100-point grading system" is used.

(2) Applicants wishing to apply for the Master's programs benefiting from **Ibn Haldun Merit Based Scholarship** must fulfill all of the following requirements:

a) All of the conditions of subparagraphs (a), (b) and (c) in the first paragraph,

b) At least 80 out of 100 of the weighted grade average which is composed of 30 percent of the undergraduate diploma grade point average, 40 percent of the ALES score in the score type of the program applied and 30 percent of the foreign language score.

### **Scholarship Requirements for PhD Program Applications**

(3) PhD applicants wishing to apply for a **full scholarship or full exemption from tuition fee** must fulfill all of the following requirements:

a) A Grade Point Average of at least 3.20/4.00 for the applicants who apply with a Bachelor's Degree,

b) A Grade Point Average of at least 3.00/4.00 for the applicants who apply with a Master's Degree

c) A minimum score of 70.00 from the exam mentioned in subparagraph (b) of the first paragraph, or equivalent GRE or GMAT score; if international applicants do not have GRE or GMAT score, they must have Scientific Evaluation Exam score that is required by the program applied,

d) A minimum score of 70.00 (60 in Turkish programs) from the exam mentioned in subparagraph (c) of the first paragraph,

e) Provided that the requirements are fulfilled according to the applied program in subparagraphs (a) or (b) of the third paragraph; applicants who cannot comply with subparagraphs (c) and (d) together must have a weighted grade average of at least 75 out of 100 points as the sum of 25 percent of the Grade Point Average, 25 percent of the foreign language score, and 50 percent of the ALES score, provided that minimum 70 standard points are received from the score type of the program applied.

(4) Applicants wishing to apply for a Ph.D. program benefiting from **Ibn Haldun Merit Based scholarship** status must complete all of the following requirements:

a) Satisfying the requirements in subparagraphs (c) and (d) together with one of the requirements relevant to the program applied in subparagraph (a) or (b) of the third paragraph,

b) Having a weighted grade average of minimum 85 out of 100 as the sum of the 30 percent of the grade point average according to the program applied mentioned in subparagraphs (a) or (b) in the third paragraph, 40 percent of the ALES score in the score type of the program applied and 30 percent of the foreign language score.

(5) Program Coordinatorship may propose for students who will apply to scholarship for their graduate programs that new criteria be added or these criteria upgraded provided that they do not violate the minimum criteria specified in this directive.

(6) Scholarship requirements for graduate programs in Graduate School of Islamic Studies are decided by Graduate School Board.

### **Evaluation and Admission of Applications**

**ARTICLE 7** - (1) Admission procedures of prospective graduate students with scholarship is carried out according to the relevant provisions of the Ibn Haldun University Regulation on Graduate Education and Training based on the quota determined by the university.

## **SECTION THREE**

### **Change in Scholarship Statuses in the Course of Education**

#### **Decrease in Scholarship Status**

**ARTICLE 8** - (1) The status of scholarship students can be reduced or cancelled by the opinion of the Program Coordinatorship, decision of Graduate School Administrative Board and the approval of Presidency in the following cases.

a) Students who start working at a different institution while studying with a Full Scholarship or Ibn Haldun Merit Based Scholarship or declare that they cannot fulfill the obligations stated in Article 11 of this directive for health or familial reasons will be transferred to the paid status starting from the following semester. However, the living allowance payments of these students are deducted on the date they leave their scholarship statuses.

b) The scholarships of the Staff Scholarship students who quit from their positions at the university are terminated at the end of the semester in which they quit, and they are considered to have paid status from the beginning of the following semester.

c) Partner Institution and Project Scholarship students whose scholarships ended due to the termination of agreements made by the university and the partner institutions or the completion of the outsourced project carried out at the university will be considered to have paid status from the beginning of the following semester. These students have the right to apply for other scholarship statuses.

d) The status of scholarship students is reduced or cancelled if the semester grade point average is less than 3.00/4.00 for two consecutive semesters or the semester GPA falls below 2.50/4.00 in any semester. Ibn Haldun Merit Based Scholarship status is reduced to Full Scholarship if the student's semester grade point average is below 3.20/4.00 for two consecutive semesters or the GPA falls below 3.00/4.00 in any semester but they continue to stay above the limits for Full Scholarship status.

e) Full Scholarship and Ibn Haldun Merit Based Scholarship students are transferred to a paid status in the following semester if the performance evaluation score stated in the third item of Article 11 of this directive is 2 or lower out of 5 for two consecutive semesters.

f) Students who transfer from scholarship status to paid status may continue their education by paying fees from the beginning of the following semester in accordance with the normal remaining period on the basis of the education fees for that year.

#### **Increase in Scholarship Status**

**ARTICLE 9** - (1) Students with paid and other scholarship statuses may be granted full scholarship status within the quotas by the recommendation of the department and the approval of the Graduate School Administrative Board, provided that they meet the scholarship student application conditions stated in the 6th article during the education period.

(2) In addition to the standard scholarship requirements at the time of admission, for students to apply for Full Scholarship or Tuition Waiver statuses, having taken at least three courses, students must have a GPA of 3.20/4.00 for Full Scholarship in Master's, 3.50/4.00 in PhD programs and 3.00/4.00 for Tuition Waiver in Master's and 3.30/4.00 for PhD programs.

(3) To transfer to Ibn Haldun Merit Based Scholarship Status, in addition to the standard scholarship requirements at the time of admission, having taken at least three courses, students must have a GPA of 3.50/4.00 in Master's and 3.75/4.00 in PhD programs.

(4) Students who have scholarship or paid status can transfer to the Staff Scholarship status if they initiate as a university staff member.

(5) Students who have scholarship or paid status after having taken at least three courses in a graduate program of the university, if the GPA in the program they are studying is 3.00/4.00 in Master's and 3.30/4.00 in Ph. D, can apply for the Partner Institution and Project Scholarship statuses provided that they take paid part in the projects being carried out in the university.

#### **Approval Process for Transferring to Scholarship Status and Change**

**ARTICLE 10** - (1) The status of the students who would like to transfer to one of the scholarship statuses from the paid status or change the scholarship status is examined by the relevant graduate school within the current quotas. These students' requests regarding the transfer to;

a) Ibn Haldun Merit Based Scholarship, Full Scholarship and Tuition Waiver are determined by the Graduate School Administrative Board and require the approval of Presidency.

b) Requests of transferring to Staff Scholarship, Partner Institution and Project Scholarship statuses are finalized by the recommendation of the Graduate School Administrative Board and the approval of the Presidency.

## **SECTION FOUR**

### **Rights and Obligations of the Student and the University**

#### **Obligations of Students**

**ARTICLE 11** - (1) All scholarship students are obliged to perform all research, education and training activities within the framework of the procedures to be announced by the relevant Program Coordinatorship.

(2) Whether or not the obligations stated in this article are fulfilled is checked with the performance evaluations made by the Program Coordinatorship and the Graduate School out of 5 points at the end of each academic year. At the end of an academic year, students whose performance evaluation score is 2 or less out of 5 can be reduced with the opinion of the related Program Coordinatorship, the decision of the Graduate School Administrative Board and the approval of the Presidency.

#### **Participating in the University Projects**

**ARTICLE 12-** (1) Students with Ibn Haldun Merit Based Scholarship and Full Scholarship can participate in maximum one project carried out in the university with the approval of the Graduate School Administrative Board.

(2) In the case that graduate students with a Full Scholarship or Ibn Haldun Merit Based Scholarship take part in the projects carried out in the university, one and a half times of the living allowance paid to these students is regarded as the "ceiling amount". If the sum of the living allowance and the wage prescribed in the projects exceeds one and half times of the living allowance payment, the student will primarily be paid the prescribed fee in the project in which he / she is working. The project wage is deducted from the ceiling amount and the remaining part is paid as a living allowance.

(3) Tuition Waiver and Partner Institution and Project Scholarship students can work for a fee in more than one project in accordance with the decision of the Graduate School Administrative Board.

#### **Duration and Amount of Scholarships**

**ARTICLE 13** - (1) Living allowance and housing support shall be provided for 9 months in a year during the normal education periods foreseen for the Master's programs with thesis and PhD programs stated in the related articles of the Regulation on Graduate Education and Training. Exceptions are determined with the approval of Graduate School Administrative Board and the Presidency.

(2) Amount of living allowance is determined each year by the recommendation of the Presidency and the approval of the Board of Trustees.

(3) In the case that students are entitled to living allowances in the scope of more than one program from the university budget, the highest amount is paid to them.

#### **Designation of an Office Space**

**ARTICLE 14** - (1) The university may provide office space for the students who have Ibn Haldun Merit Based Scholarship or Full Scholarship status to use during their studies within the capacity of the University.

## **SECTION FIVE**

### **Other Provisions**

#### **Abrogated Directive**

**ARTICLE 15** – (1) Ibn Haldun University Directive for Graduate Scholarship under the date of 17.07.2017 that had been approved by the Board of Trustees was abrogated.

#### **Enforcement**

**ARTICLE 16** - (1) This directive shall enter into force on the approval date of the Board of Trustees.

## **Execution**

**ARTICLE 17 - (1)** This directive shall be executed by the President.

*Approved at the Board of Trustees meeting on 03.09.2018.*

**"This text is a translation of the original Turkish Directive, and is solely intended to provide information concerning that Directive. The terms, conditions and stipulations in the original Turkish-language Directive shall be legally binding if any disputes of meaning should arise."**